



The Research Foundation of the State
University of New York

Logistics assistant (m/f)

The Office of the Research Foundation for the State University of New York in
Bosnia and Herzegovina
September, 2013

LOGISTICS ASSISTANT
(Full-Time)

Strengthening Governing Institutions and Processes in Bosnia & Herzegovina (SGIP) is funded by the US Agency for International Development (USAID) and implemented by the State University of New York Center for International Development (SUNY/CID). The objectives of SGIP are improving the quality of legislation, enhancing parliamentary and citizen scrutiny of budget processes, and strengthening systems of public accountability.

The SGIP Logistics Assistant draws on professional experience to support the achievement of SGISP objectives and results under all project components. S/he must have the maturity and demeanor to interact with USAID, relevant national institutions, foreign donors, donor-funded organizations, SGISP partner parliaments, government officials, and other beneficiaries. The Logistics Assistant proactively supports and collaborates with all SGISP staff, consultants, partners, and beneficiaries to ensure that the specific tasks and activities outlined in the SGISP cooperative agreement, annual work plan, and other agreement documents are implemented on-time, within budget, and with maximum impact. S/he reports to the Chief of Party (COP) and may take direction from the Deputy Chief of Party (DCOP) in performing specific tasks and activities.

Net salary up to 1,200 KM depending on experience and salary history.

Applications: Applicants should submit a resume, and cover letter in English to the attention of Ms. Ivana Smiljanić, no later than September 20, 2013. Applications may be sent to:

The Office of the Research Foundation for SUNY in BiH:
Logistics Assistant Candidate Selection

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