

## Accountant at Accounting department (f/m)

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### General Information

Position Accountant at Accounting department (f/m)

Work arrangement Full-time

City Sarajevo

Country Bosnia-Herzegovina

Department Enabling Services

Team Finance

Area of interest Accounting

Way of work Hybrid

### Description & Requirements

#### Who we are looking for

- Bachelor's or MA degree in Economics
- 3+ experience as an Accountant
- Knowledge of the English language (written and spoken). Other languages are a benefit.
- Strong communication skills and a reliable team player
- Knowledge of SAP and Pantheon is an advantage but not essential

#### Your future role

- Summarize and prepare financial status and transactions reports, and other necessary reports.
- Comply with all federal, state, and local protocols including legal requirements, and interpret new and existing legislation.
- Posting of incoming supplier invoices
- Assisting in preparation and submission of VAT returns and accompanying records
- Knowledge of the calculation of salaries and other benefits according to Federation Bosnia and Herzegovina regulations and regulations Republika Srpska
- Knowledge of petty cash posting
- Preparing different financial analyses and reports.
- Maintaining and reconciling balance sheet and general ledger accounts.
- Assisting with annual audit preparations.
- Investigating and resolving audit findings, account discrepancies, and issues of non-compliance.
- Assisting in preparing federal, state, local, and special tax returns.
- Contributing to the development of new or amended accounting systems, programs, and procedures.
- Performing other accounting duties and supporting junior staff as required or assigned.
- Participation in the creation of the master data base in the software used, according to the client's

needs

- Performing all tasks in accordance with the legal regulations and the stipulated deadlines

What we offer

- Competitive salary and benefits
- You'll grow your knowledge of accounting matters and tax-related tools and databases.
- You'll work with a team of experienced professionals who will coach you.
- You'll expand your network within Deloitte and clients.

Selection process

- Please submit your resume in English.

Only shortlisted candidates will be contacted.

All applications will be considered under the terms and conditions of confidentiality in accordance with the regulations of the personal data protection.

- Application
- Online Test
- Interview with HR department + Hiring Managers

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**Lokacija:** Sarajevo

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